

Parish Clerk
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REPORT

To Residents of Gislingham Parish

In lieu of the Gislingham Parish Council meeting on 20th April 2020

While the country is on lockdown due to strategies to deal with the Covid 19 pandemic I hereby list items considered and approved by the Councillors via email correspondence during April 2020.

S Jarvis 23rd April 2020
 Clerk and Responsible Finance Officer

1 Planning - APPLICATION FOR PLANNING PERMISSION - DC/20/01263

No comments made by Councillors – Clerk reported this on Mid Suffolk District Council's website.

2 Information –

2.1 Cllr Christopher Tranter reconciled the Parish Council's Accounts up to the end of January 2019 on March 17th 2020.

2.2 Internal Auditor provisional date booked for Internal Audit – by end of May 2020

3 Finance –the following Invoices were approved for payment and paid.

Gislingham Village Hall	Hire of village hall	£60
HMRC	Employer's Payslip	£183.60
Cllr F Oliver	Travel expenses	£22.95
Heelis and Lodge	Audit 2018-19	£245
Admin costs		£315.90

Receipt

The first instalment of the Annual Precept was received, and transfer from Current to Deposit Account was approved by Council and made. £7710

4 Footpaths

The Footpath Warden has determined which of Gislingham's footpaths are no longer maintained by Suffolk County Council and provided Council with the relevant maps and information regarding these. He has also contacted local contractors who will provide quotes to the Council, and the Clerk has contacted a third contractor.

5 Covid 19

The Parish Council have updated the website and the Messenger with information about how to obtain assistance with the various challenges that arise related to the ongoing situation due to the Coronavirus pandemic. Various individual Councillors have stood forward as volunteers and have given their assistance when called upon to do so. The Clerk has received and circulated information from other local organisations to enable Council to be kept current with advice and updates.

6 Annual Meetings

As previously notified on the Parish council Website, neither the Annual Parish Meeting nor the Annual Parish Council Meeting will take place this year due to the ongoing social distancing measure of lockdown introduced on March 23rd.