



**GISLINGHAM  
PARISH COUNCIL**



*Working for our Community*

**Clerk: Ms Jane Challis  
75 Shelfanger Road  
Diss, IP22 4EH  
Tel: 07796 410694**

**Email: [clerk@gislinghamparishcouncil.com](mailto:clerk@gislinghamparishcouncil.com)**

I hereby give notice that a meeting of Gislingham Parish Council will be held in Gislingham Village Hall on **Monday 20<sup>th</sup> November 2023 commencing at 7.00pm.**

Councillors are summoned to attend. The Press and the Public are invited to attend.

The Parish Council, members of the public and the press may record, film, photograph or broadcast this meeting, when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and wishes to record, film, and photograph or broadcast the meeting should advise the Chair prior to the commencement of the meeting.

J Challis  
Parish Clerk  
15<sup>th</sup> November 2023

## **AGENDA**

- 1** Chair's welcome and to consider and approve apologies for absence
- 2** To receive Declarations of Interest on agenda items
- 3** To consider requests for Dispensations on agenda items
- 4** To resolve the draft minutes of the Parish Council Meeting held on 16<sup>th</sup> October 2023 are a true and correct record
- 5** Report from County Councillor
- 6** Report from District Councillor
- 7** Public Participation Session (15 minutes set aside)
- 8** Chair's Report
- 9** Clerk's Report
- 10** RFO's Report
- 11** Neighbourhood Watch Report (Clerk)
- 12** Footpath Warden's Report (Mr Bryant)
- 13** SID (Speed Indicator Device) Report
- 14** Pride in Your Place Grant from Mid Suffolk District Council
- 15** Grass cutting and consideration of damage to the church gate
- 16** Village Signage, including approval of expenditure to erect 'Dogs on Leads' signs on Charity Meadow
- 17** Charity Meadow update, including:
  - Occupation Licence between the Parish Council and Gislingham United Charities for the play equipment, and approval of any related expenditure
  - DBS Checks – Approval of Councillors and agree the DBS Provider
- 18** To consider and approve the Budget 2024/25
- 19** To consider and approve the Precept 2024/25
- 20** Planning

- DC/23/04283 - APPLICATION FOR PLANNING PERMISSION - Proposal: Householder application - Erection of 3 bay cartlodge. Location: Rush Green Farm, Back Street, Gislingham, Eye Suffolk IP23 8JH
- DC/23/04536- APPLICATION FOR PLANNING PERMISSION - Proposal: Householder Application - Erection of triple garage with tractor and ancillary store. Location: The Old Rectory, Finningham Road, Gislingham, Eye Suffolk IP23 8JG

**21** Finance

<b>Payment</b>	<b>Amount</b>
Admin Payment for November (Clerk & RFO)	<b>TBA</b>
Clerk mileage expenses (November 2023 PC meeting)	<b>£8.55</b>
Local Government pay award backdated to 1 <sup>st</sup> April 2023	<b>TBA</b>
Julie Bell expenses (Mid Suffolk Liaison meeting in Debenham)	<b>£9.90</b>
Black bin bags (for bin on Charity Meadow) PC DEBIT CARD PAYMENT	<b>£7.80</b>
Hire of Village Hall October 2023 PC meeting	<b>£20.00</b>
Amazon (Keep dogs on Lead signage) PC DEBIT CARD PAYMENT	<b>£84.75</b>
CAS (Community Action Suffolk – mailboxes & domain name)	<b>£264.00</b>
Top Garden Services (grass cutting)	<b>£360.00</b>

**22** Training

**23** Policies and Reports – next review date January 2024

**24** Parish Council website

**25** IN CAMERA

**26** Date of the next meeting is 18<sup>th</sup> December 2023 at 7pm in Gislingham Village Hall