



**GISLINGHAM  
PARISH COUNCIL**



*Working for our Community*

**Clerk: Ms Jane Challis  
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Diss, IP22 4EH  
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I hereby give notice that a meeting of Gislingham Parish Council will be held in Gislingham Village Hall on **Monday 19<sup>th</sup> June 2023 commencing at 7.00pm.**

Councillors are summoned to attend. The Press and the Public are invited to attend.

The Parish Council, members of the public and the press may record, film, photograph or broadcast this meeting, when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and wishes to record, film, and photograph or broadcast the meeting should advise the Chair prior to the commencement of the meeting.

J Challis  
Parish Clerk  
14<sup>th</sup> June 2023

## **AGENDA**

- 1** Chair's welcome and to consider and approve apologies for absence
- 2** To receive Declarations of Interest on agenda items
- 3** To consider requests for Dispensations on agenda items
- 4** To resolve the draft minutes of the Annual Parish Council Meeting held on 15<sup>th</sup> May 2023 are a true and correct record
- 5** To resolve the draft minutes of the Annual Village Meeting held on 15<sup>th</sup> May 2023 are a true and correct record
- 6** Matters Arising/Update on actions from the 15<sup>th</sup> May 2023 Annual Parish Council meeting
- 7** Report from County Councillor
- 8** Report from District Councillor
- 9** Expiry of Allotment Agreement with GAGA
- 10** Public Participation Session (15 minutes set aside)
- 11** Chair's Report
- 12** Clerk's Report
- 13** RFO's Report
- 14** Neighbourhood Watch Report (Clerk)
- 15** Footpath Warden's Report (Mr Bryant)
- 16** SID (Speed Indicator Device) Report
- 17** Parish Councillor Casual Vacancies
- 18** To confirm Playground Co-ordinator and Health & Safety Lead
- 19** CIL Fund Application from Village Hall for purchase of a marquee
- 20** To discuss defibrillator
- 21** Charity Meadow, to include:
  - Vandalism to new equipment
  - Zip wire surfacing

- Picnic table bases
- Annual Play Inspection
- DBS Checks

**22** To discuss installation of a bench by the bus stop

**23** Finance

| <b>Payment</b>                                  | <b>Amount</b>    |
|---|------------------|
| Admin Payment for June (Clerk & RFO)            | <b>TBA</b>       |
| Clerk mileage expenses (June 2023 PC meeting)   | <b>£8.55</b>     |
| RFO expenses (Copy paper/meeting with auditor)  | <b>£12.75</b>    |
| Hire of Village Hall (April 2023 PC meeting)    | <b>£20.00</b>    |
| Hire of Village Hall (May 2023 Annual meetings) | <b>£30.00</b>    |
| T. Brown Internal Audit                         | <b>£300.00</b>   |
| PWLB (Public Works Loan Board) DIRECT DEBIT     | <b>£1,003.94</b> |

**24** Training

**25** Policies and Reports – next review date September 2023

**26** IN CAMERA

**27** Date of the next meeting is 17<sup>th</sup> July 2023 at 7pm in Gislingham Village Hall