



**GISLINGHAM
PARISH COUNCIL**



Working for our Community

Clerk: Miss Teresa Davis
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Gislingham
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I hereby give notice that a meeting of Gislingham Parish Council will be held in Gislingham Village Hall on Monday 15th April 2019 commencing at 7.30pm. The Press and the Public are invited to attend. Councillors are summoned to attend.

The Parish Council, members of the public and the press may record, film, photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and wishes to record, film, and photograph or broadcast the meeting should advise the Parish Clerk.

T Davis
Proper Officer
9th April 2019

AGENDA

- 1** To consider and approve apologies for absence
- 2** To receive declarations of interest on agenda items
- 3** To approve the draft minutes of the Parish Council Meeting held on Monday 18th February 2019
 - 3.1** Matters arising from the last meeting
- 4** Public Participation Session
To hear reports from County Councillor, District Councillor, Questions & Comments from the Public.
- 5** Clerk's Report
 - 5.1** Clerk to read out
 - 5.2** Details of circulated emails & correspondence up to 9th April 2019
 - Sent to Councillors on 25th March:-
 - 15th Mar - SALC Bulletin
 - 20th Mar - BMSDC re: Silver Band 106 funds
 - 21st Mar – MSDC Land Housing Supply Position
 - 21st Mar – BMSDC CIL changes
 - 23rd Mar – Watson Bowl Nomination
 - 24th Mar – The Royal British Legion
 - Sent to Councillors on 28th March:-
 - 27th Mar – MBSDC Joint Area Parking Plan
 - Sent to Councillors on 5th April:-
 - 2nd Apr – BMSDC Decision Notice DC/19/00492
 - 2nd Apr – BMSDC Decision Notice DC/19/00493
 - 3rd Apr – CIL Payment Notice (not yet paid) £48,712.87
 - 3rd Apr – SALC notice of New Website
 - Sent to Councillors on 8th April:-
 - 4th Apr – CAS Newsletter
 - 5th Apr – SALC Bulletin
 - 6th Apr – Stowmarket Police Newsletter

7th Apr – The Royal British Legion

6 Finance

- 6.1 Current Account Balance as at 28th February 2019 - £3,881.28**
- 6.2 Deposit Account Balance as at 26th March 2019 - £36,965.30**
- 6.3 Public Works Loan Board Outstanding Balance as at 31st March 2019 - £8,573.13**
- 6.4 Income- None**
- 6.5 To approve the following invoices for payment – (resolution required)**
 - Gislingham Village Hall Hire - £116.00**
 - SALC Annual Membership (including NALC) - £402.67**
 - Clerk Wages & Expenses – £372.10**
 - Cllr Expenses (Mileage) - £17.10**
 - Viking Ink Cartridges & Paper - £87.04**
 - SARS Donation - £50**
 - Gislingham CE Primary School Donation - £50**
 - Eye & District Volunteer Centre Donantion - £50**
- 6.6 Confirmation of Payments Made on 18th March 2019**
 - Flower Bed Plants – Hayloft Plants Ltd - £40.95**
 - CAS Website Training - £48**
- 7 CIL - PIIP & Consultation Analysis**
 - Quote for Analysis & Reports £600
- 8 New Website Domain & Emails (as detailed in the minutes 18th March item 5.1)**
 - Secure Green Padlock - One off fee £36 plus £15 per year
 - Website - £60 per year
 - Emails - £30 each per year
- 9 Chairman, Councillor’s and Representative Reports**
 - 9.1 Chairman’s Report – Cllr C Pitt
 - 9.2 Neighbourhood Watch – Cllr C Tranter
 - 9.3 Speed Indicator Device – Cllr S Wells
 - 9.4 Footpath Warden Report
- 10 Business Plan 2019/2020**
 - 10.1 Decide Watson Bowl
 - 10.2 Final Arrangements for AVM (Annual Village Meeting)
 - 10.3 Preparation for Internal & External Audit
 - 10.4 Annual Staff Review
 - 10.5 Outstanding Items from the Helpdesk – Viking Close Pot Holes
- 11 Help Desk Report & Cllr for May – Cllr C Pitt**
- 12 Request By Mid Suffolk District Council for Formal acceptance of 106 funds for Silver Band (this is not part of the 106 outdoor and recreation funds)**
- 13 Dog Fouling on Footpaths – Cllr Oliver**
- 14 Costs of Disposing Paint & Weedkiller – Cllr Bell**
- 15 Items for the next Agenda**
- 16 Date of the Annual Parish Council Meeting – Monday 20th May 2019**