



**GISLINGHAM
PARISH COUNCIL**



Working for our Community

**Clerk: Ms Jane Challis
75 Shelfanger Road
Diss, IP22 4EH
Tel: 07796 410694**

Email: clerk@gislinghamparishcouncil.com

I hereby give notice that the **ANNUAL PARISH COUNCIL MEETING** will be held in Gislingham Village Hall on **Monday 23rd May 2022 commencing at 6.00pm.**

Councillors are summoned to attend. The Press and the Public are invited to attend.

The Parish Council, members of the public and the press may record, film, photograph or broadcast this meeting, when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and wishes to record, film, and photograph or broadcast the meeting should advise the Chair prior to the commencement of the meeting.

J Challis
Parish Clerk
18th May 2022

AGENDA

- 1** To elect the Chair of Gislingham Parish Council
- 2** To elect the Vice Chair of Gislingham Parish Council
- 3** To sign Acceptance of Declaration of Office
- 4** To consider and approve apologies for absence
- 5** To receive Declarations of Interest on Agenda Items
- 6** To consider Requests for Dispensations on Agenda Items
- 7** To resolve the draft minutes of the Parish Council Meeting held on Monday 25th April 2022 are a true and correct record
- 8** Matters Arising/Update on actions from the 25th April 2022 meeting
- 9** Report from County Councillor
- 10** Report from District Councillor
- 11** Clerk's Report
- 12** RFO's Report to include:
 - Current Account Balance 31/03/22
 - Deposit Account Balance 31/03/22
 - Income 2021/22
 - HMRC Vat reclaim
 - Mid Suffolk District Council (CIL)
 - Mid Suffolk District Council (Precept)
 - Grants and Donations awarded 2021/22
 - Accounts 21/22 Approved by Full Council
- 13** To discuss if Councillors wish to form a Planning Committee
- 14** To discuss if Councillors wish to form a Finance Committee
- 15** To confirm Councillors who are members of the Staffing Panel
- 16** Policies

- Local Government Association Model Councillor Code of Conduct 2020
- 17** Neighbourhood Watch Report (Cllr Tranter)
- 18** SID Report
- 19** Tree Warden's Report (Cllr Clifford)
- 20** Footpath Warden's Report
- 21** Book sale/Coffee Morning report from May
- 22** Queen's Platinum Jubilee Update (Cllr Tranter)
- 23** Community Governance Review (Boundaries)
- 24** National Grid East Anglia GREEN Energy Enablement
- 25** Charity Meadow including CCTV update and Report from Playground Working Party
- 26** To Set Dates for meetings to the year ending April 2023 all commencing at 7pm in the Village Hall:
 - Monday 20th June 2022
 - Monday 18th July 2022
 - Monday 15th August 2022
 - Monday 19th September 2022
 - Monday 17th October 2022
 - Monday 21st November 2022
 - Monday 19th December 2022
 - Monday 16th January 2023
 - Monday 20th February 2023
 - Monday 20th March 2023
 - Monday 17th April 2023
- 27** Finance
 - Admin payment for MAY 2022 (Clerk & RFO) – TBA
 - Clerk mileage expenses (April) - £8.55
 - Cllr Bell mileage expenses (Watson Bowl & salver engraving) - £17.10
 - Hire of Village Hall (April meeting & book sale) - £40
 - Gislingham Variety Club (CIL Application for Sound System) - £1,896.00
 - CAS (additional mailbox) - £17.50
- 28** Date of the next Parish Council meeting