



**GISLINGHAM
PARISH COUNCIL**



Working for our Community

**Clerk: Ms Jane Challis
75 Shelfanger Road
Diss, IP22 4EH
Tel: 07796 410694**

Email: clerk@gislinghamparishcouncil.com

I hereby give notice that a meeting of Gislingham Parish Council will be held in Gislingham Village Hall on **Monday 21st August 2023 commencing at 7.00pm.**

Councillors are summoned to attend. The Press and the Public are invited to attend.

The Parish Council, members of the public and the press may record, film, photograph or broadcast this meeting, when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and wishes to record, film, and photograph or broadcast the meeting should advise the Chair prior to the commencement of the meeting.

J Challis
Parish Clerk
16th August 2023

AGENDA

- 1** Chair's welcome and to consider and approve apologies for absence
- 2** To receive Declarations of Interest on agenda items
- 3** To consider requests for Dispensations on agenda items
- 4** To resolve the draft minutes of the Parish Council Meeting held on 17th July 2023 are a true and correct record
- 5** Report from County Councillor
- 6** Report from District Councillor
- 7** Public Participation Session (15 minutes set aside)
- 8** Chair's Report
- 9** Clerk's Report
- 10** RFO's Report
- 11** Budget 2023/24 Review
- 12** Neighbourhood Watch Report (Clerk)
- 13** Footpath Warden's Report (Mr Bryant)
- 14** SID (Speed Indicator Device) Report
- 15** Approval of Speed Watch Team as Parish Council Volunteers, and quotation for repairs to Speed Watch Gun
- 16** To consider and approve expenditure for planting of Village Triangle
- 17** Churchyard Grass Cutting
- 18** Approval of GAGA Allotment Agreement Annual Management Assessment, and confirmation of Allotment Manager
- 19** Village Signage
- 20** Charity Meadow update, including
 - Lawful Development Certificate for the play equipment
 - Quotations for zip wire surfacing

21 Finance

Payment	Amount
Admin Payment for August (Clerk & RFO)	TBA
Clerk mileage expenses (August 2023 PC meeting & Appraisal meeting)	£17.10
Hire of Village Hall (July 2023 PC meeting)	£20.00
IHT (InnHouse Technology – monthly sim charge for CCTV) x 3 invoices @ £25 each	£75.00
IHT (InnHouse Technology – monthly sim charge for CCTV) x 1 invoice STANDING ORDER starting 21/09/23 @ £25 per month	£25.00
SALC Inv. 27498 (New Councillor Training) Cllr Bell	£72.00
SALC Inv. 27581 (New Councillor Training x 2) Cllrs Alexander & Tacey	£144.00
Microsoft (Annual Subscription) – TAKEN DIRECTLY FROM PC DEBIT CARD	£59.99

22 Training

23 Policies and Reports

- Audit Plan
- Health & Safety

24 IN CAMERA

25 Date of the next meeting is 18th September 2023 at 7pm in Gislingham Village Hall